

# City of Panora

www.cityofpanora.com

# BUILDING PERMIT

PERMIT NO. \_\_\_\_\_

102 NW 2nd St. Panora, Iowa 50216 | Ph: 641-755-2164 Fx: 641-755-3846

TYPE OF PERMIT:  Building  Fence  Deck  Pool

ATTACH SITE PLAN, DRAWINGS, AND/OR BUILDING PLANS

Date of Application: \_\_\_\_\_  
 Received by: \_\_\_\_\_  
 Review Date: \_\_\_\_\_

JOB ADDRESS	
STREET NUMBER/ADDRESS:	
<input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Public <input type="checkbox"/> One-Family <input type="checkbox"/> Two-Family <input type="checkbox"/> Multi (No. _____)	
ZONING DISTRICT:	
Permit will expire 1 year from date of issue.	

VALUATION	\$	
BUILDING SQUARE FOOTAGE	Level 1	_____
	Level 2	_____
	Deck	_____
	Garage	_____
	Pool	_____
BASEMENT	Finished	_____
	Unfinished	_____

Please describe the work you will be doing:

Owner	Name	Email
	Address	Fax No.
	City	Telephone No.
	State	Zip      Cell No

Contractor	Name	Email
	Address	Fax No.
	City	Telephone No.
	State	Zip      Cell No.

Architect or Engineer	Name	Email
	Address	Fax No.
	City	Telephone No.
	State	Zip      Cell No.

PERMIT FEES	
BUILDING	\$ _____
WATER	\$ _____
SEWER	\$ _____
STORM	\$ _____
TOTAL FEES	\$ <span style="border: 1px solid black; display: inline-block; width: 100px; height: 20px; vertical-align: middle;"></span>

- ADDITIONAL ACKNOWLEDGEMENTS**
- Except as provided by law, where any work has been started prior to obtaining this permit, the regular fee shall be doubled.
  - This permit shall expire if work has not commenced or has been abandoned for 120 days. A new permit will be required at a fee of 1/2 the original permit fee.
  - ALL WORK MUST BE INSPECTED.** It is the responsibility of the permittee to call for inspections. No work shall be concealed or covered until approved by the inspector.
  - The permittee acknowledges they are proficient in the performance of the work covered by this permit.
  - Any questions as to code requirements or practices shall be resolved prior to initiation.

**SIGNATURE OF OWNER OR AUTHORIZED AGENT FOR OWNER**  
X \_\_\_\_\_ DATE: \_\_\_\_\_

**To schedule an inspection, please call 515-850-2980. A 24 hour notice is needed.**

Payment Received    Date: \_\_\_\_\_    Amount: \$ \_\_\_\_\_

**WHEN APPROVED BELOW THIS BECOMES YOUR PERMIT**

ISSUED BY: \_\_\_\_\_      DATE: \_\_\_\_\_  
BUILDING OFFICIAL

I hereby acknowledge that I have read this application and state that the above address is correct. I agree to comply with all city ordinances and state laws regulating building construction. I further agree and understand that the City of Panora has not, by issuance of this permit, reviewed, nor does it make any representation concerning, any covenants, easements or any restrictions where there be covenants or other restrictions prohibiting the proposed.

# Building Permit

Side 2 of 2

Address: \_\_\_\_\_

## OFFICIAL USE ONLY

Zoning: \_\_\_\_\_

New Const.    Addition    Change of Occupancy    Repair    Remodel    Demolition

Type of Use: \_\_\_\_\_ Construction Type: \_\_\_\_\_ Occupancy Group: \_\_\_\_\_

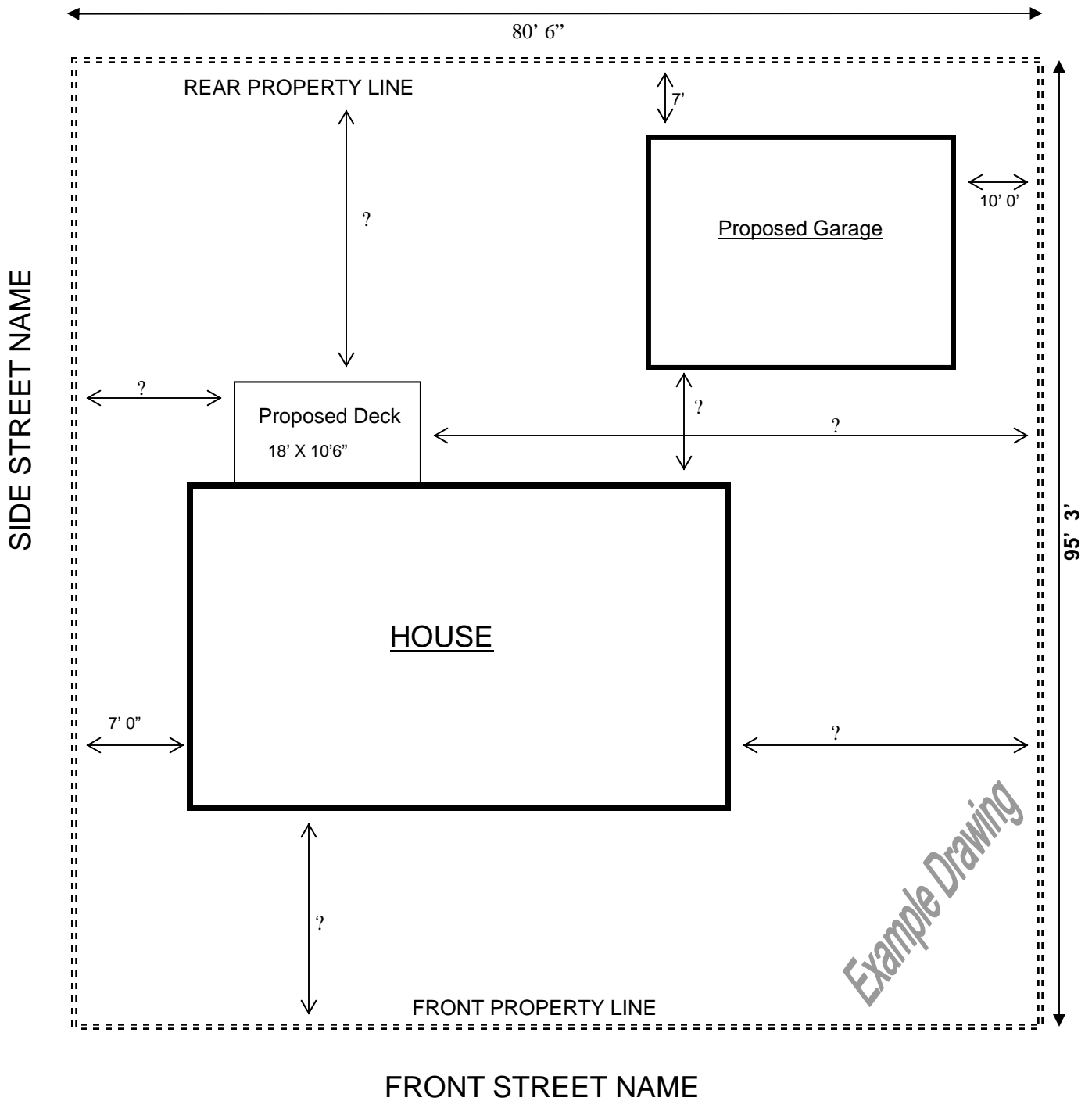
Description of work: \_\_\_\_\_

AREA/Sq ft.	VALUATION	ZONING
1st Floor:	\$	Rear Setback:
2nd Floor:	\$	Front Setback:
3rd Floor:	\$	Side Setback:
Basement:	\$	Side Setback:
Gar/Carport:	\$	# of Req Parking:
Other Structure:	\$	# Handicapped Spots:
Deck Porch	\$	
<b>TOTAL</b>	\$	

BUILDING PERMIT FEES	
Basic Permit Fee:	\$
Plan Review Fee:	\$
Sidewalk Fee:	\$
Approach Fee:	\$
UTILITY FEES	
Sewer Con. Fee:	\$
Sewer Dist, Fee:	\$
Storm Utility Fee:	\$
Water Connect Fee:	\$
Water Conn. Outside City:	\$
Water Meter Fee:	\$
Water Meter Irrigation Fee:	\$
<b>TOTAL FEE:</b>	\$

**Comments:**

# Example Site Plan



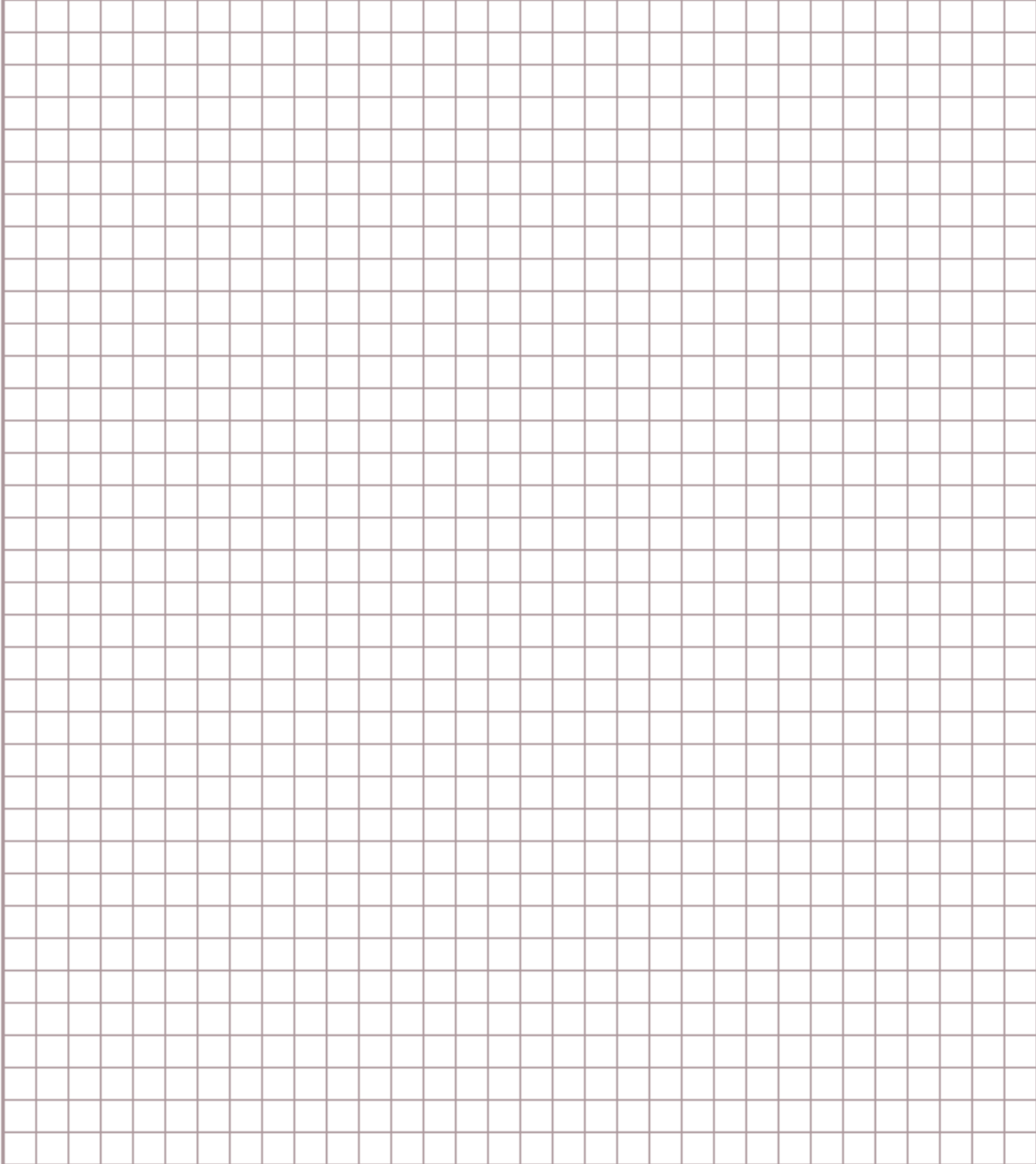
Site plans shall include distances from all building to all lot lines and distances from building to building.



# SITE PLAN

STREET ADDRESS: \_\_\_\_\_ USE OF BUILDINGS ON LOT \_\_\_\_\_

PROPOSED USE OF NEW IMPROVEMENT \_\_\_\_\_



# REQUIRED BUILDING INSPECTIONS

## (Residential New Construction)

### Veenstra & Kimm Engineering

3000 Westown Parkway  
West Des Moines, IA 50266-1320  
515 850-2980

Permit required to be posted at front of structure on a post until it can be attached inside garage area.  
Portable Toilet, posted house numbers and dumpster required on job sites.

- Footings .....Prior to pouring concrete, after forms and rods.
- Footing Walls.....Prior to pouring concrete, non centered uprights tied to center.
- Deck post holes.....Prior to pouring, at least 42" deep (if attached to house.)
- Electrical Temp Pole.....No Inspection needed.
- Tar Tile Gravel.....Prior to Backfill (**may be inspected during plumbing ground work**)
- Sewer/Storm/Water.....Drainage pipe with 5ft head, gravel bed, Tracer wire on PEX.
- Groundwork.....5ft head wet test or air test, gravel bed, staked down.
- Shear Wall Nails..... Every 3", #8s. including sill plate. Straps on headers. (**Will inspect during framing**)
- Plumbing Rough.....Prior to insulation, wet test 5ft head or air test 5psi. Pex, air or water test.
- Electrical Rough.....Prior to insulation, Ground, Panel & Meter box installed
- HVAC Rough.....Prior to insulation
- Framing Rough.....Prior to insulation, after all mechanicals roughed in.\*
- Insulation.....Prior to drywall. **No VK inspection needed if Performance test is done.**  
**(Send us the data before Final please)**
- Sidewalk & Approach.....Prior to pouring concrete, granular compacted gravel. Stop Box cap sleeved with metal.
- Final**.....Structure may not be occupied until final inspection and Certificate of Occupancy has been issued.

**Call V&K at 515 850-2980 to schedule an inspection**

**Inspections are between 8:00 and 4:30pm M-F**

*Note: City of Bondurant requires water meter set **before rough-in inspections**. Check with City Hall.*

*Temporary **safety railings** are required around open stairwells **before** mechanicals are installed!*

**As of January 1<sup>st</sup> 2016 most cities will have adopted the 2015 IRC & IBC Building Codes, IPC Plumbing code and 2014 NEC. (State of Iowa inspects Electrical for cities listed below with an asterisk).**

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**Bondurant – Cumming - Elkhart - Granger - Dallas Center – Martensdale – Mitchellville -  
Monroe – Osceola - Oskaloosa - Panora\* - Roland - Stuart - Van Meter\* - \* - Woodward\***

# BUILDING PERMIT

## INSPECTION RECORD

### CITY OF PANORA

#### SITE INFO

SITE ADDRESS \_\_\_\_\_

BUILDER \_\_\_\_\_ CONTACT# \_\_\_\_\_

PERMIT DATE: \_\_\_\_\_ PERMIT# \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_

#### INSPECTIONS

TYPE	DATE	TIME	INSPECTOR	Pass	Fail	COMMENTS
FOOTING						
FOUND. WALLS						
TAR/TILE/GRAVEL						
SEWER/WATER						
GROUNDWORK						
DECK FOOTINGS						
APPROACH						
SIDEWALK						
SHEAR WALL						
WATER METER						
PLUMBING						
ELECTRICAL						
HVAC						
FRAMING						
FINAL						

Required Jobsite items: Temporary Address, Porta Potty close, Dumpster, Fire Extinguisher (on commercial jobs).

**Call Veenstra & Kimm to schedule inspections at least 24hrs in advance 515 850-2980**

**DOCUMENT MUST REMAIN ON JOBSITE**

# City of Panora

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# TRADE PERMIT

Permit No. _____
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102 NW 2nd St, Panora, Iowa 50216 | Ph: 641-755-2164 Fax: 641-755-3846

Check all that apply

TYPE OF PERMIT:       **Plumbing**       **HVAC**       **Other**

**Call V&K at (515) 850-2980 to Schedule an inspection**

JOB ADDRESS		APPLICANT	
Street Number/Name:		<input type="checkbox"/> Contractor/Company	or <input type="checkbox"/> Homeowner
Owner/Tenant Name:		Name:	State License#
Phone Number:		Phone Number:	Email Address:
		Postal Address:	
		City /State/Zip:	

## DISCRIPTION OF WORK TO PREFORM


SIGNATURE OF OWNER/AGENT:

 X

DATE: \_\_\_\_\_

<b>PLUMBING \$75</b>	\$ _____	Amount Paid:	\$ _____
<b>HVAC \$75</b>	\$ _____	Check #	_____
<b>OTHER</b>	\$ _____	Initials:	_____
<b>TOTAL</b>	\$ _____	Stamp	

Special Notes:

PERMITS EXPIRE ONE YEAR FROM DATE OF ISSUE

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Building Official

Permit shall expire if work is not commenced within 180 days or if work is abandoned for 120 days. It is the responsibility of the permittee to call for all Inspections – **Phone 515-850-2980. 24-hour notice is required.** Permits are non-transferable. All work shall be performed by permittee or its employee.